



Grande Yellowhead Public School Division

Jasper Elementary School

2020-2021 SCHOOL RE-ENTRY PLAN

Information for Staff, Parents & Guardians



Dear Staff and Parents/Guardians,

In preparation for the 2020-2021 school year, we are implementing health measures and safety protocols designed to mitigate the risk of COVID-19 transmission. September will be a month of transitions, new routines and procedures for our students and families. This re-entry plan outlines the steps we will take to keep our staff and students safe. Including:

- Staff and students conducting daily health checks before coming to school
- Stay-at-home protocols for those who are feeling unwell
- Staggered entry, recess, lunch, and exit times to reduce the number of students at each entrance
- Students who reside in the town of Jasper will go home during the lunch hour to allow time for additional cleaning in the school
- Strict hand hygiene protocols
- Enhanced cleaning and disinfection of high touch areas in the school
- Encouraging physical distancing where possible
- Creating classroom cohorts of students
- Mandatory masks for all staff
- Masks will be mandatory for grade 4-6 students in common areas and classrooms where physical distance cannot be maintained.
- Encouraging K-3 students, who are able to wear a mask
- Limiting entry into the building to those who are required to be in school or have an appointment

Parents and guardians are essential partners in implementing safety protocols and helping to keep our staff and students safe. If you have not already done so, please review the [Parents' Guide: 2020-21 School Year](#).

We have missed our students immensely, and are excited to welcome them back to Jasper Elementary in September. Thank you for your patience and support in this most challenging time. Information is frequently and rapidly changing. I will keep updating you and making revisions to ensure the safety of our staff and students.

Enjoy the last couple of weeks of summer. We are looking forward to seeing you soon!

Respectfully,

Jodi Campbell
Principal

Black print denotes material taken from the GYPSD 2020-2021 School Re-entry Plan.

*Blue print denotes material **specific** to Jasper Elementary School.*

In-School Classes	
Daily Health Check for Students and staff	<ul style="list-style-type: none">• Before leaving home, staff, children/students, visitors, and volunteers who will access the school for work or education, must self-screen for symptoms each day before they leave for school using the Alberta Health Daily Checklist.• The checklist will be emailed to all parents prior to the first day of school.• The checklist will be posted at school entrances.• The checklist will be posted on the school website.• A paper copy will be sent home with each student on the first day of school. Parents are asked to post the checklist in their homes and check their child daily, prior to sending to school, for symptoms.• If a student or staff member answers YES to any of the questions, they will not attend school. Please contact Mrs. Huculak in the office to report the absence.
Transportation / Staggered Entry	
Pick-up /Drop-Off Staggered Entry	<ul style="list-style-type: none">• Each school will develop procedures for student pick-up and drop-off that allow physical distancing of 2 metres between families (as much as possible), support respiratory etiquette and access to hand hygiene.• Adults bringing students to school will be asked to stay in their vehicle or outside the school, and to maintain a safe physical distance between themselves and others.• Those who need to enter the school must book an appointment with the school office. Individuals without an appointment will not be able to enter the school.• All JES students will be assigned to either an early or late entry/exit time with their classroom cohorts (assigned as an “Early Bird” or “Late Owl”). These groups will also be assigned to a dedicated exterior door for entry and exit (Geikie Street, Main entrance, Playground entrance).• Students will wear a mask when they enter and exit the school.• Students will sanitize hands when they enter/exit the school.• Students will physically distance when entering/exiting the school. Teachers may stagger students in the cohort to allow for more physical distance.

- Students will have a 10- minute window to put away shoes and go straight to their classroom.
- At this time, students will not use lockers. Students will keep their personal belongings with them at all times. Lockers may be assigned at a later date.
- Students will go home at lunch (unless the family resides outside the 2.4 km radius)
- There is no recess/playtime before the scheduled arrival times and the playground is closed during the school day.
- **Students who arrive late should report to the main entrance for admittance.**

Early Birds enter and exit the school at the following times:

8:25 - morning arrival
 11:55 - *lunch dismissal
 12:55 - afternoon arrival
 2:50 - dismissal

Main Door

- Gr. 1/2- Mrs. Morgan (downstairs, room 4)

Playground Door -

- Gr. 3/4 Mrs. Irwin (downstairs, room 1)
 Kindergarten Mrs. Lawson (upstairs, room 9)

Geikie Street Door -

- Gr. 5/6 Mrs. Kongsrud (upstairs, room 14)
- Gr. 2/3 Mrs. MacDonald (downstairs, room 8)

Late Owls enter and exit the school at the following times:

8:35 - morning arrival
 12:05 - *lunch dismissal
 1:05 - afternoon arrival
 3:00 - dismissal

Main Door

- 1e année Mme Becky (20 students)

Playground Door -

- 3e/4e année M. Auger (downstairs, room 2)
- Maternelle Mme Michelle (upstairs, room 11)

Geikie Street Door

- 5e/6e année Mme Josée (upstairs, room 15)
- 2e/3e année Mme Bejenaru (downstairs, room 5)

***Students go home at lunch to allow time for additional cleaning (unless the family resides outside the 2.4 km radius)**



	<p>Roots & Wings Junior Kindergarten</p> <p>Entry/Exit times please use playground doors: 8:45 - Children arrive (full day and morning group) 11:45- Lunchtime and Parent Pick up (morning group) 12:15- Afternoon Children arrive 3:15- Parent pick up (full day and afternoon group)</p> <ul style="list-style-type: none">● Please do not use the JES staff parking lot to drop off and pick up students.● Ensure that your child uses the crosswalk and checks for traffic before crossing the street.● Parents may park on Geikie Street or Elm Avenue and walk their children to the drop off zone (Geikie street school gate / Elm Ave student bike racks / Main entrance flagpoles).
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Protocols

<p>Stay at Home when Sick</p>	<p>Stay at home if exhibiting symptoms of COVID-19 that are not related to a pre-existing illness/health condition.</p> <ul style="list-style-type: none">● If students or staff are ill with any common cold, influenza or COVID-19-like symptoms they must contact 8-1-1 for guidance or complete the AHS Self-Assessment to determine if testing is required.● Students and employees must stay home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases AND their symptoms have resolved.● If you have been tested for COVID-19, visit the AHS page Advice for People Tested for COVID-19 for instructions on when you can return to school.● Schools must keep records of children’s known pre-existing conditions. If a child develops symptoms that could be caused by either COVID-19 or by a known pre-existing condition (e.g., allergies), the child should be tested for COVID-19 to confirm that it is not the source of their symptoms before entering or returning to school.
<p>Hand Hygiene and Safe Practices</p>	<ul style="list-style-type: none">● Everyone entering the classroom must perform hand hygiene.● An emphasis will be placed on hand hygiene, respiratory etiquette and physical distancing as much as possible while in classrooms.● Students and staff will wipe their own workspace such as desks, Chromebooks, etc. before and after using. Younger students may require help from the teacher or education assistant.● Hand washing is the best practice. If unable to hand wash, hand sanitizer will be provided.● All people entering the building are required to use hand sanitizer.



	<ul style="list-style-type: none"> ● AHS hand washing posters will be placed at all hand washing and sanitizing stations. ● Hand sanitizer will be available in entrances, exits, near high-touch equipment and in other high traffic areas (<i>proper hand sanitizing poster</i>). ● Student and staff hand-washing requirements: <ul style="list-style-type: none"> -before leaving home -every time they enter or exit the school -when they enter classrooms -before and after using the washroom -before and after they use shared equipment -after sneezing or coughing -before and after eating any food, including snacks -before and after putting on masks -before and after touching the face (nose, eyes or mouth) -after cleaning tasks -after contact with body fluids (e.g. runny noses, spit, vomit, blood) -after handling garbage -whenever hands are visibly dirty, and regularly throughout the day
<p>Physical Distancing</p>	<ul style="list-style-type: none"> ● Everyone in the school shall maintain 2 metres physical distancing whenever possible. ● Schools will use a variety of visual cues (posters and arrow/standing-dot floor markers) to help students maintain physical distancing within the school. ● Where physical distancing is not possible, extra emphasis on cohorting, hand hygiene, respiratory etiquette, not participating when sick and cleaning and disinfecting on a regular basis before and after activities will be implemented. ● Removal of all soft furnishings and carpet areas to create extra space in the classrooms for physical distancing. ● Students will face forward and desks/tables will be spread apart as much as possible. ● Seating plans will be followed for all classes ● Staff and students (if able) will wear a mask when working closely together or use a plexi-screen. ● Instructional Support Plan (ISP) meetings and parent-teacher interviews will take place virtually when possible (e.g., Google Meet, telephone). ● Limit bathroom occupancy to two people at a time using signage and “wait spot” decals on the floor. Teachers will instruct students how to check washroom occupancy. ● Entrance/exit times for the start/end of the school day, recess and lunch will be staggered and we will use 3 points of student entry this year. ● Directional indicators will be placed on floors to direct foot traffic in the school. ● Signage will be posted throughout the building to promote physical

	<p>distancing.</p> <ul style="list-style-type: none"> ● On the first day of school and regularly throughout the school year, teachers will provide instruction on physical distancing. ● Teachers will limit the number of students permitted to be outside the classroom (usually one student at any one time during instructional time). ● All class activities will take place inside the classroom (i.e., no small groups working in hallways). Classroom 6 and classroom 7 will be available for small groups of supervised students. The supervisor will assist students to clean before and after use. ● Staff will monitor classrooms and common areas to promote physical distancing. ● Boot racks will be clearly labelled with student names. No more than one cohort of students in the boot room at a time. Supervisors will monitor and stagger students to promote physical distance. ● Students in grades 4-6 will wear a mask in all common areas. ● Students in K-3 are <u>encouraged</u> to wear a mask, if possible, in all common areas. ● Spray chalk will be used to mark the schoolyard to encourage physical distancing when students are waiting for entry. ● A second classroom will be assigned to classes with more than 30 students. ● Grade 1/2, 2/3 and 5/6 will use the Geikie Street stairwell. ● Kindergarten, grade 1 FRIM, and grade 3/4 classes will use the stairwell near the playground doors. ● Ventilation may be increased by opening of windows ● Classes may utilize outdoor learning more frequently
<p>Cohorts</p>	<ul style="list-style-type: none"> ● Cohorting limits exposure to others and aids in contact tracing if needed. ● Each class will be considered a cohort and efforts to maintain physical distancing even within a cohort will minimize the risk for disease transmission. ● When interacting with people outside the cohort, maintain physical distancing of 2 metres. ● Every effort will be made to limit the number of cohorts that each student is part of. ● In Junior Kindergarten programs, cohort maximum is 30, including staff. ● Where possible, staff members will remain with a single cohort throughout the school day. Music will be reduced to one class/week. Library will be reduced to two visits/month. The BEST coach will work with students outdoors as long as the weather makes this possible. ● To reduce cross-cohort contact recess times will be staggered (early birds/late owls). Students will play within their cohorts in a designated area. ● Supervisors will encourage students to maintain physical distancing as much as possible when playing. ● Assemblies, reading buddies, clubs and teams are suspended until further

	<p>notice.</p> <ul style="list-style-type: none"> ● Assemblies will be virtual (Google Meet, intercom)
<p>Signage</p>	<ul style="list-style-type: none"> ● Each school will have posters promoting hand hygiene, respiratory etiquette, physical distancing etc., posted in visible locations. ● All school doors will have COVID-19 signs posted to indicate that anyone with symptoms cannot enter the school. ● Directional indicators will be painted on sidewalks to direct foot traffic through a designated entrance and exit door. ● The following AHS resources will be posted in the school near hand washing and hand sanitizing stations: <ul style="list-style-type: none"> ○ Infections Prevention & Control posters ○ Mask wearing posters ○ Hand Washing posters ○ How to Hand Wash poster ○ How to use alcohol-based hand rub/sanitizer poster
<p>Engineered and Administrative Controls in Schools</p>	<ul style="list-style-type: none"> ● School offices will be equipped with a Plexiglas divider to protect visitors and staff from potential exposures. ● Directional arrows will be posted in each school to support physical distancing. ● Schools may designate different entrances and exits for different classes of students. ● Schools may post occupancy limits for bathrooms, common areas and meeting rooms to allow physical distancing. ● All rugs/soft surfaces that cannot be cleaned and sanitized have been removed from classrooms. ● Microwaves will be removed from all classrooms. ● Schools may remove unnecessary furniture from classrooms. ● The nutrition program will be available to all students. Individual, pre-packaged items will be distributed to classrooms each morning. The teacher will oversee the safe distribution of these items. ● Hand hygiene and all relevant food safety protocols will be followed. ● Shared food items for class celebrations (e.g., birthday cakes, cupcakes) will be prohibited. ● On the first day of school, teachers will provide instruction around the no-sharing protocol. Staff will monitor accordingly. ● Teddy bears, blankets, cushions, and like items will be removed. Students will be asked not to bring such items to school. ● Soft furnishings (e.g., fabric upholstered couches and chairs) will be removed from classrooms and hallways. ● Face shields will be available for staff members to use. ● The facilities department will disable every second urinal and every second sink in washrooms. ● Staff and students will wear masks when working in close proximity. ● Acrylic shields will be used to separate students when working at tables.

	<ul style="list-style-type: none"> ● When there is a sink in the classroom, students in that cohort will be encouraged to use it when possible.
<p>High Touch Areas</p>	<ul style="list-style-type: none"> ● There will be increased frequency of cleaning and disinfecting of high-touch areas in schools. ● Where required, extra custodial time has been added to accommodate this work. ● The following high touch items will not be used in schools except as needed in Foods classes: refrigerators, microwaves, dishwashers and vending machines. ● There will be no use of school cutlery, cups, dishes, etc. except as needed in Foods classes. ● All food sales, including cafeterias, hot lunch programs, bake sales are cancelled. ● School Nutrition Programs are limited to pre-packaged food. ● Washrooms, door handles, railings, will be cleaned several times during the day. The day custodian will follow a cleaning schedule and will disinfect areas as needed throughout the day. ● On the first day of school and regularly throughout the school year, teachers will provide instruction on hand hygiene and respiratory etiquette ● Staff will supervise students to ensure that they practice appropriate hand hygiene. ● Hand sanitizer will be available in classrooms and other locations throughout the building. ● Signage will be posted to encourage the use of sanitizer. ● The lunch hour will be used to perform additional classroom sanitizing.
<p>Visitors to School</p>	<ul style="list-style-type: none"> ● No one should enter the school if they are ill (Complete the self-assessment tool). ● Follow all instructions of AHS and the school. ● Only required visitors can attend the school. ● A record of all visitors will be kept at each school. ● The number of schools that substitute teachers will work in will be limited as much as possible. ● Parents/guardians will be permitted to attend the school if they are required (e.g., to collect a child who is ill or injured). All visitors must complete the screening checklist, sign the school visitor log book and check-in with our Office Admin Assistant, Karen Huculak. ● Volunteers deemed essential by the principal will be permitted to attend the school from time to time as required. ● Teachers will be encouraged to communicate with parents/guardians via email, telephone, Google Meet, etc., where possible. ● All exterior doors--including the main entrance doors--will be kept locked at all times. ● A doorbell will be installed at the main entrance. Prospective visitors (including service providers and delivery drivers) will use the doorbell to

	<p>alert the school office that they wish to be considered for admission to the building.</p> <ul style="list-style-type: none"> ● The self-screening checklist will be posted on the main entrance doors. ● The office admin staff will communicate with the prospective visitor (e.g., through a window screen, via cell phone, or in a physically distant manner at the school’s main entrance) regarding the purpose of the visit and the results of the prospective visitor’s self screening. ● All visitors will practice hand hygiene upon entering the building. ● A quantity of disposable masks will be available for the use of visitors. ● If a prospective visitor answers YES to any of the self-screening questions, the individual will not be admitted to the building. Alternate means of communication with school personnel will be offered in lieu of an in-person visit. ● If a service provider answers YES to any of the self-screening questions, the individual will not be admitted to the building. Alternate means of communication with school personnel will be offered in lieu of an in-person visit. The school may request that the service provider’s firm make other arrangements for service delivery. ● If a delivery driver answers YES to any of the self-screening questions, the individual will not be admitted to the building. The school may request that the driver’s firm make alternate delivery arrangements. Depending on the circumstances, alternatives such as outdoor drop-off may be appropriate.
<p>Masks</p>	<ul style="list-style-type: none"> ● As directed by the Chief Medical Office, GYPSD will implement mandatory masks for students from Grade 4 - 12 and for all staff in settings where physical distancing cannot be maintained. ● As outlined in provincial guidelines, K–3 students who are physically, psychologically, or developmentally able to wear a mask will be encouraged to do so. ● Individuals who are physically, psychologically, or developmentally unable to wear a mask, or protected under the Alberta Human Rights Act, may be excused from this protocol. ● Any person unable to wear a mask for the reasons stated above is required to provide a note from a medical professional. ● Care should be taken to ensure guidance on non-medical mask use is followed and masks are used correctly and safely. ● Practices such as physical distancing, cohorting, hand washing, staying home when sick and increased cleaning of surfaces continue to be the priority of public health measures. ● Masks will be mandatory for grade 4-6 students in common areas and classrooms where physical distance cannot be maintained. ● All K-3 students, who are able, will be encouraged to wear masks in common areas (hallways, bathrooms, boot room). ● All students will be encouraged to wear a mask during emergency procedures or drills (emergency evacuation, shelter in place, lockdown,

	<p>etc.)</p> <ul style="list-style-type: none"> • Teachers will reinforce proper mask use. • Posters will reinforce proper mask use. • Students are encouraged to become comfortable wearing their masks before school starts. • Two reusable masks will be provided to each student by the province. • We encourage students to have 2 masks with them at school in case one becomes damp, soiled or misplaced. • It is encouraged that students take masks home to be washed after being worn that day.
<p>Expectations for Shared use of Items/Materials</p>	<ul style="list-style-type: none"> • Absolutely no sharing of personal items will be permitted (pencils, crayons, erasers, toys, water bottles, books). • When school items/materials must be shared (Chromebooks, Manipulatives, CTS shop equipment, badminton racquets, etc.) it must be cleaned and disinfected after each use. • The classroom teacher will provide a storage area (box/desk) for each student to keep their own dedicated school supplies. Please see the supply lists on our website. • Where possible, students will be provided with their own dedicated supplies for an activity (e.g., mathematics manipulatives in a resealable bag). • Teachers will supervise students in cleaning their desks and supplies on a regular basis. • Equipment that cannot be easily cleaned will not be used. • Print materials (e.g., library books, home reading books) being returned will be kept in a “resting bin” for a minimum of 24 hours before being handled, re-shelved, or redistributed. • On the first day of school, teachers will provide instruction around the no-sharing protocol. Staff will monitor accordingly. • Students should have all supplies (including lids) labelled. Please ensure that loose items (pencils, markers, crayons, pencil sharpeners, etc.) are put into a container/bag/case to prevent them from falling out of desks.
<p>Personal Belongings</p>	<ul style="list-style-type: none"> • All students and staff are encouraged to use a backpack for all personal belongings. • It is recommended that students bring their own water bottle (labelled with their name) and fill water bottles rather than having them drink directly from the mouthpiece of a fountain. • Students should only bring necessary items to school and will take all items home at the end of the day. • A dedicated space (e.g., cubby) will be provided for each student to store personal belongings in the classroom. • Students should fill their water bottles at home before coming to school. They will be permitted to refill them during the day as required. • Students should take their water bottles home to be washed at the end of

	<p>each school day.</p> <ul style="list-style-type: none"> • Water bottle filling stations will remain operational. • Students will also have access to the classroom sink to fill water bottles.
Electronic Devices	<ul style="list-style-type: none"> • Teachers will organize in-person instruction to minimize sharing of devices such as Chromebooks and iPads. • Personal devices are to be stored with student personal belongings. • Students are encouraged to bring their own devices to school. We recommend Chromebooks as they work with a Google Suite that we use across the Division. Families interested in buying a Chromebook may choose to access the Division supplier, BCOM. Many stores stock Chromebooks at reasonable prices. • Students who bring their own device will be responsible to take it home and charge it each night.
Responding to Illness	<ul style="list-style-type: none"> • No one should enter the school if he or she has any possible symptoms of COVID-19. • If a child/student develops symptoms while at the school, the child/student will wear a non-medical mask provided by the school if they are able to, and be isolated in a separate room. The parent/guardian will be notified to come and pick up the student immediately. The parent/guardian/student will be asked to access Covid-19 testing by accessing the AHS COVID-19 Self-Assessment for Albertans • If the child/student requires close contact and care, staff can continue to care for the child/student until the parent is able to pick up the child/student. The student and staff must wear a mask and close interactions with the student that may result in contact with the student's respiratory secretions should be avoided. If very close contact is required and the child is young the staff member should also use a face shield or eye protection. As face shields are not equivalent to masks, a mask must still be worn while wearing a face shield. • Staff/students must wash their hands before donning a mask, before and after removing the mask (as per Alberta Health mask guidance), and before and after touching any items used by the child/student. • All items the student touched/used while isolating must be cleaned and disinfected as soon as the child/student has been picked up. All items that cannot be cleaned and disinfected (books, paper) will be removed from the classroom and stored in a sealed container for a minimum of 10 days. • Schools must keep records of a student's known pre-existing conditions. If a student develops symptoms in or outside of the program that could be caused by COVID-19 or by a known pre-existing condition (e.g. allergies), the student should be tested for COVID-19 at least once to confirm that it is not the source of their symptoms before entering or returning to the school. • If there is an absence rate of 10% due to illness OR there are an unusual amount of individuals with similar symptoms, school administrators must

	<p>report to the local public health unit or school nurse as per their usual outbreak notification process, regardless of the COVID-19 test results for each individual. The purpose of this is to continue to monitor for other clusters of illness that may not be COVID-19 related and alert Alberta Health Services to potential outbreaks of other diseases.</p> <ul style="list-style-type: none">● The zone medical officer of health will work with school authorities to quickly identify cases, identify close contacts, create isolation measures when needed, and provide follow-up recommendations.● A COVID-19 case may not automatically lead to school closure. It could be that only the group of students and staff who came in close contact will be required to quarantine for 14 days.● Parents will be notified if a case of COVID-19 is confirmed at school and public health officials will contact those who were in close contact with the person.● GYPSD will support students and staff to learn or work at home if they are required to self-isolate.● Any school authority/school connected to a confirmed or probable case of COVID-19 will be contacted by AHS and may be required to close in-person classes to allow the public health investigation to take place. The decision to send a cohort/class home or to cancel classes will be made in consultation with the local Minister of Health.● At no time should a child be made to feel that they are in danger or that their presence is a threat to the safety of others. A calm, cool approach is required.● The classroom teacher will notify the office.● The student will sanitize hands and put on their non-medical mask and will be taken to the office with all of their belongings.● The office infirmary will serve as the designated isolation area. If the infirmary is already occupied, an alternate space will be provided.● The family will be contacted by the admin assistant, to pick up the student. If the school is unable to reach the student's parent/guardian, the student's emergency contact person will be notified to come and pick up the student immediately. Siblings will also go home.● The class will be moved to another area as cleaning and sanitization take place in their classroom.● When the family arrives they will buzz the front door and the child will exit the building via the main entrance. Attendance log will be signed and updated.● When the parent/guardian arrives to pick up the child, they will be asked to call Health Link (811) and follow the guidance they receive● or access Covid-19 testing by accessing the AHS COVID-19 Self-Assessment for Albertans● The infirmary will be sanitized by the day custodian as soon as the child has been picked up.● Office Administration will follow up with the family.
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	<ul style="list-style-type: none"> ● Staff that become symptomatic will notify the principal immediately. ● The principal will facilitate the symptomatic staff member's timely departure from the school. ● The principal will arrange substitute coverage for the staff member. ● The classroom will be sanitized. ● The principal will encourage the staff member to call Health Link (811) and follow the guidance they receive. If the line is busy the staff member will access the AHS COVID-19 Self-Assessment for Albertans.
<h2 style="background-color: #2e5496; color: white; padding: 5px;">Classes and Programming</h2>	
<p>Instruction</p>	<ul style="list-style-type: none"> ● In September, the initial focus for students, who return to physical classrooms, will be on their social/emotional needs and administering screening tools to identify gaps in learning. ● At JES, our goal will be to have safety protocols that quickly become routine and do not overtake learning opportunities for our students. We will focus on building strong relationships in a safe and caring environment with all of our students.
<p>Class Composition</p>	<ul style="list-style-type: none"> ● Class sizes will be similar to previous years as there is no additional funding to hire more teachers. ● Where 2 metres is not possible between desks, they will be separated by the greatest possible spacing in each classroom. ● Teachers will have and follow seating plans for all classes ● In situations where physical distancing is not possible, extra emphasis on hand hygiene, respiratory etiquette, not participating when sick and cleaning and disinfecting on a regular basis before and after activities will occur. ● Each class will be considered a cohort and interaction between cohorts will be minimized. ● Cohorts encourage individuals who cannot maintain 2 metre physical distancing (i.e. classes) to interact with the same people (their cohort) rather than switching daily contacts or randomly interacting with other people. ● Within each cohort (classroom), students will maintain the greatest physical distancing possible to minimize the risk for disease transmission (i.e., spacing between desks). ● A second classroom will be provided if there are more than 30 students in a grade cohort. The students will be separated into two classrooms and supervised by an educational assistant when the teacher is not present.

<p>Student Movement</p>	<ul style="list-style-type: none"> • Where possible, teachers will move between classrooms and students will remain at their desks. • Hallway protocols are developed to ensure students remain a safe distance apart while moving throughout the building • Teachers and staff will reinforce protocols posted in each school re: (promoting hand hygiene, respiratory etiquette, physical distancing etc., posted in visible locations.) • Directional indicators will be placed on floors to direct foot traffic. • Hand sanitizer available at classroom entrances and entrance doors. 				
<p>Cleaning Workspaces</p>	<ul style="list-style-type: none"> • Materials for staff and students to clean/sanitize their own workspace (desks, shared devices, etc.) will be available in the classroom. • Students and staff will wipe their own workspace before and after using. If students remain at the same desk all day, this would be done at the beginning and end of the day. • Teachers will supervise students in cleaning their work area and supplies during the day. Eliminator 42 spray will be used to clean the surfaces. • Disinfectant will be available in every classroom for immediate use as needed. • The day custodian will clean classrooms over the lunch period. • The day custodian will clean all auxiliary spaces and common areas (including hallways and washrooms) regularly throughout the day. • After-hours custodians will perform a deep cleaning of the building on a daily basis. 				
<p>Breaks</p>	<p><i>LUNCH BREAK</i></p> <ul style="list-style-type: none"> • All students within a 2.4 km radius of the school will go home for a 60-minute lunch break. <table border="1" data-bbox="561 1215 1219 1654"> <tr> <td data-bbox="561 1215 886 1436"> <p>Early Birds Lunch 11:55 - 12:55</p> </td> <td data-bbox="886 1215 1219 1436"> <p>Mrs. Lawson Mrs. Irwin Mrs. Morgan Mrs. MacDonald Mrs. Kongsrud</p> </td> </tr> <tr> <td data-bbox="561 1436 886 1654"> <p>Late Owls Lunch 12:05 - 1:05</p> </td> <td data-bbox="886 1436 1219 1654"> <p>Mme Michelle Mme Becky M. Auger Mme Bejenaru Mme Josée</p> </td> </tr> </table> <ul style="list-style-type: none"> • Students who travel from the Jasper Park Lodge or live outside the 2.4 km radius will be permitted to eat lunch at school in an assigned lunch room. • Students must wash their hands before eating. • Students will remain in the lunchroom with a supervisor. 	<p>Early Birds Lunch 11:55 - 12:55</p>	<p>Mrs. Lawson Mrs. Irwin Mrs. Morgan Mrs. MacDonald Mrs. Kongsrud</p>	<p>Late Owls Lunch 12:05 - 1:05</p>	<p>Mme Michelle Mme Becky M. Auger Mme Bejenaru Mme Josée</p>
<p>Early Birds Lunch 11:55 - 12:55</p>	<p>Mrs. Lawson Mrs. Irwin Mrs. Morgan Mrs. MacDonald Mrs. Kongsrud</p>				
<p>Late Owls Lunch 12:05 - 1:05</p>	<p>Mme Michelle Mme Becky M. Auger Mme Bejenaru Mme Josée</p>				

	<ul style="list-style-type: none"> ● Students must bring their own bag lunch and utensils. A Thermos is recommended for hot foods as students will not have access to a microwave in the lunchroom. ● Students will eat at their assigned seats. ● Students are not permitted to share food under provincial health guidelines. ● The supervisor will take students outdoors after the eating period for a fresh air walk maintaining physical distance. <p><i>RECESS BREAK</i></p> <ul style="list-style-type: none"> ● At recess time, the following procedures will be observed: <ul style="list-style-type: none"> ○ Early birds will have recess from 10:10 - 10:25 each class will be assigned to a play zone on the school grounds. ○ Classes will enter/exit one cohort at a time through the assigned door with a supervisor. <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><u>Early Birds 10:10 - 10:25</u> Mrs. Lawson Mrs. Irwin Mrs. Morgan Mrs. MacDonald Mrs. Kongsrud</p> </div> <ul style="list-style-type: none"> ○ Late owls will have a recess break from 10:40 - 10:55 each group will be assigned to a play zone. ○ Classes will enter/exit one cohort at a time through the assigned door with a supervisor. <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><u>Late Owls 10:40 - 10:55</u> Mme Michelle Mme Becky M. Auger Mme Bejenaru Mme Josée</p> </div> <ul style="list-style-type: none"> ○ A supervisor will stay with each cohort. ○ At the end-of-recess, all students will line up in their zone and enter the school one cohort at a time, maintaining physical distance.
<p>Using Playground Equipment</p>	<ul style="list-style-type: none"> ● Playgrounds will not be open during school time until further notice. ● Each cohort will have access to an equipment bag. The equipment must be sanitized before and after use.

<p>Physical Education</p>	<ul style="list-style-type: none"> ● When possible, physical education will take place outside and will follow the Guidance for Sport, Physical Activity and Recreation. ● Teachers will choose activities or sports that support physical distancing (e.g. badminton over wrestling). ● Elementary students will not change for Physical Education classes. ● When possible, physical education will take place outside instead of inside. Students should have sturdy outdoor footwear and dress for the weather conditions to help facilitate this. ● Teachers will choose individual sports or activities that support physical distancing. ● Outdoor learning will be encouraged across subject areas. ● Only one cohort will use the gymnasium at a time, according to a predetermined schedule. ● Students and staff will practice hand hygiene upon entering and exiting the gymnasium. ● Gym equipment will be limited to items that are easy to clean. ● Classroom cohorts will be assigned equipment for cohort use. Equipment will be cleaned before and after using.
<p>Music Instruction</p>	<ul style="list-style-type: none"> ● No singing or playing wind instruments in elementary and middle school. ● Teachers will consider alternatives such as: <ul style="list-style-type: none"> ○ Recording or live-streaming individual performers in separate locations; ○ Including more lessons focused on music appreciation or music theory; ○ Choosing to play instruments that are lower risk (e.g., percussion or string instruments over wind instruments). ● Students will sanitize before entering/exiting music class. ● Music classes will be reduced to one class/week. ● The classroom will be cleaned in between classes. ● Percussion instruments will be sanitized before and after use. ● If extra space is required for movement activities the gymnasium will be used.
<p>Option Courses</p>	<ul style="list-style-type: none"> ● Where Alberta Health Services (AHS) recommendations and guidelines can be followed (i.e. cleaning, physical distancing, cohorting, etc.) these courses will continue to be available to students. ● Classes that teach food preparation may occur as long as students do not share the food they prepare with other students or staff. Enhanced cleaning protocols will be implemented. <p>Library</p> <ul style="list-style-type: none"> ● The JES library has a carpeted floor and will have limited access during the day. One class per day will visit the library. The library will be vacant for 24 hours before the next class enters. Students will sanitize their hands before entering and exiting the library. Each class will have one library period held from 8:40 am - 9:20 am every two weeks. Library books are to remain at school until further notice.

	<ul style="list-style-type: none"> • Students will be encouraged to order books from the public library. • Students can access Raz books, Epic online library, Tumblebooks, Storyline Online, etc. for practice and enjoyment at home. <p>Computer Lab</p> <ul style="list-style-type: none"> • Cohorts will have assigned time in the computer lab. The computer lab will be sanitized between classes. • Students will be encouraged to bring their own device (Chromebook) to school for personal use.
<p>Extracurricular Activities and Field Trips</p>	<ul style="list-style-type: none"> • Extracurricular activities, field trips requiring busing, and all overnight student excursions are postponed. This will be reviewed as the year progresses • Local field trips and activities not requiring group transportation will be considered on a case-by-case basis, provided risk mitigation can be maintained.

Kindergarten / Jr. Kindergarten (Roots & Wings)

<p>Considerations specific to the Junior Kindergarten / Kindergarten Program</p>	<ul style="list-style-type: none"> • We are excited to welcome our new kindergarten and Junior Kindergarten (Roots & Wings) families to Jasper Elementary School. • Each student will be assigned a designated seat and a designated bin/cubby/locker to store personal items and supplies. • The classroom will be arranged with clearly marked learning/playing centres in designated areas within the space. • Shared items that cannot be cleaned and sanitized will not be used. • JES will close all shared sand and water tables. Individual sensory bins that are not shared between children may be used. • Each day, smaller groups of students within the classroom cohort will be assigned a centre area to learn/explore at a scheduled time in the morning/afternoon. • Materials and equipment will be sanitized during the lunch hour and at the end of the day. • The Playground Entrance doors are the dedicated entry/exit doors for the Junior Kindergarten and Kindergarten programs. • If you arrive late, please use the Main Entrance doors. • Teachers will greet families and students outside for the first two weeks and bring the class inside. • Students should not bring non-essential personal items to school. <p>Kindergarten</p> <ul style="list-style-type: none"> • To help promote a positive and safe start to the school year, we will have staggered start days for our Kindergarten program. During the first week of school, we will divide each Kindergarten classroom into 2 groups: half of the class will attend school on September 8th and 10th and the other half will attend school on September 9th and 11th.
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	<ul style="list-style-type: none"> ● Parents will be contacted regarding which day their child will attend. ● Kindergarten families will have an opportunity to sign-up to visit the classroom and meet the teacher on September 3rd. Visits will be limited to 15-minutes. The school will contact parents to sign-up for the personal visit. <p>Junior Kindergarten (Roots & Wings)</p> <ul style="list-style-type: none"> ● Junior Kindergarten (Roots & Wings) operates in Jasper Elementary School. Therefore, it will reopen under the health and safety measures outlined in this plan. ● The program is a licensed day care centre and will also be required to be in comply with guidelines contained in the document Covid-19 Information: Guidance for Day Care Centres ● Cohort maximum is 30, including students and staff. ● The program will operate four days per week (Monday - Thursday) ● The centre will be open from 8:45 - 3:15 p.m. ● <i>Parents/guardians must fill out the appropriate screening questionnaire each day upon arrival. A temperature check will be performed daily upon arrival.</i> ● Copies of the screening questionnaire will also be available each day at the school. ● If necessary, one parent/guardian may enter the school with each JK child and walk the child directly to the JK classroom door. The accompanying parent <i>must</i> wear a mask at all times while in the school. Parents/guardians will <i>not</i> enter the JK classroom and must leave the building immediately.
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Alternate Education Programming Options

<p>What is Virtual Education?</p>	<ul style="list-style-type: none"> ● All virtual education will be parent led and supported by a certificated Grande Yellowhead and/or Alberta Distance Learning teacher. ● Virtual education is the online and/or print delivery of student programming by Grande Yellowhead and Alberta Distance Learning teacher to students who are at home. Unlike the remote learning implemented in the spring, all outcomes from each course will be taught in virtual education just as they are with in-school classes. It should be noted that virtual education might not mirror in-class instruction. ● Virtual Education in Grades 1 through Grade 12: <ul style="list-style-type: none"> - Learning materials will be virtual; however, a print version may be requested. ● Print material will be distributed and deposited (on completion) from the local school. ● Teacher support is available during school hours online (email and Google Meet) or in person, through appointment only.
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	<ul style="list-style-type: none"> Students registered for virtual education will require a laptop/Chromebook connected to the internet as well as a working camera/microphone.
Student and Parent Responsibilities	<ul style="list-style-type: none"> Students and parents are expected to be engaged in both online and offline learning processes. <p>Students are responsible to:</p> <ul style="list-style-type: none"> Submit attendance daily Engage both online and offline Attend online sessions as scheduled Ask the teacher questions as needed Submit assignments and assessment according to schedules developed by their teacher <p>Parents and guardians are responsible to:</p> <ul style="list-style-type: none"> Ensure students have a device connected to the internet with a working camera and microphone to complete their coursework Support students by ensuring they have the space, tools and time to complete coursework as assigned. Encourage their child to connect with the teacher when they have questions Connect with the teacher as needed to support their child's learning
Does Virtual Education lead to a High School Diploma?	<ul style="list-style-type: none"> Yes, all required courses for a high school diploma completed through virtual education lead to an Alberta High School Diploma as distance education/learning at home are taught by a certificated teacher and follows the Alberta Education Programs of Study.
Can a Student Switch to In-school Classes?	<ul style="list-style-type: none"> If the virtual, learn-at-home option is not meeting your child's needs, re-entry to traditional learning can occur at any time during the school year. Parents will need to provide the principal a week's notice of their decision to return to traditional in-class learning so that teachers can prepare to welcome the child back to the classroom the following Monday. Students in high school courses may be required to wait until the beginning of a new semester or quarter, but all decisions will be made in collaboration with the high school principal.
Electronic Devices	<ul style="list-style-type: none"> Each student enrolled in virtual education will require their own device (a Chromebook, laptop or computer) connected to the internet with a working camera/microphone in order to participate. Parents/guardians are responsible to ensure that their child has a device.

Non-core Courses	<ul style="list-style-type: none"> The decision to provide instruction in non-core courses will be made at the end of August and will be dependent on the number of students who are enrolled in distance education.
Provincial Testing	<ul style="list-style-type: none"> GYPSPD will not be participating in optional provincial assessments (PATs) for the 2020/21 school year.
Work Experience/RAP	<ul style="list-style-type: none"> Work experience and RAP will resume. Schools that plan to offer work experience will work with the Division Occupational Health and Safety team to make sure all placements have appropriate COVID-19 safety protocols in place.
School Council Meetings	<ul style="list-style-type: none"> School council meetings for the 2020–2021 school year will proceed. These meetings must follow Alberta Health restrictions for social gatherings as well as the safety protocols and expectations outlined in both the provincial School Re-entry Plan and this COVID-19 Division Re-entry Strategy. Schools will support their school council members to determine if they will hold in-person meetings or online virtual meetings.

Support for Students and Staff

Providing Mental Health Support	<ul style="list-style-type: none"> Staff have access to professional learning on supporting the mental health of students through the Division Psychologist and Family School Liaison Counselor (FSLC). Information on accessing mental health resources for students, families and staff is posted on the Grande Yellowhead Mental Health & Wellness site and the GYPSD website. Mental Health Helpline: 1-877-303-2642 - This toll-free helpline provides confidential and anonymous services, crisis intervention, information about mental-health services and referrals to other agencies. Kids Help Phone: 1-800-668-6868 - kidshelpphone.ca - Text CONNECT to 686868 Health Link: 811 Alberta Health Services - Help in Tough Times - Healthy Together The federal First Nations and Inuit Hope for Wellness Help Line, at 1-855-242-3310, is available 24 hours a day, seven days a week; online chat at Hope for Wellness.
Supporting Students with Special Needs	<ul style="list-style-type: none"> Returning to school can cause additional concern or anxiety for families of students with special needs. Families need to know we are taking steps to support them. This includes: <ul style="list-style-type: none"> Working with Alberta Health Services on COVID-19 safety protocols for some complex medical interventions and supports some students require, to keep both students and staff as safe as possible.

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| | <ul style="list-style-type: none">- Adding COVID-19-specific strategies as needed to student-support plans, such as Instructional Support Plans (ISPs), Medication Management Plans or Individual Student Behaviour Plans. |
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Government of Alberta Guidance for School Re-entry - Scenario 1

[COVID-19 information: Guidance for School Re-entry - Scenario 1](#)

References:

[Alberta K to 12 School Re-entry Website](#) [Alberta Health Daily Checklist](#)
[Screening Questionnaire](#)
[Guidance for Sport, Physical Activity and Recreation](#)
[Guidance for Playgrounds \(updated June 18, 2020\)](#)
[Elementary - Returning to School Safely Video](#)
[Junior and High School - Returning to School Safely Video](#)

Appendix A

[Resource guide for COVID-19 in school](#)