

Jasper Elementary School



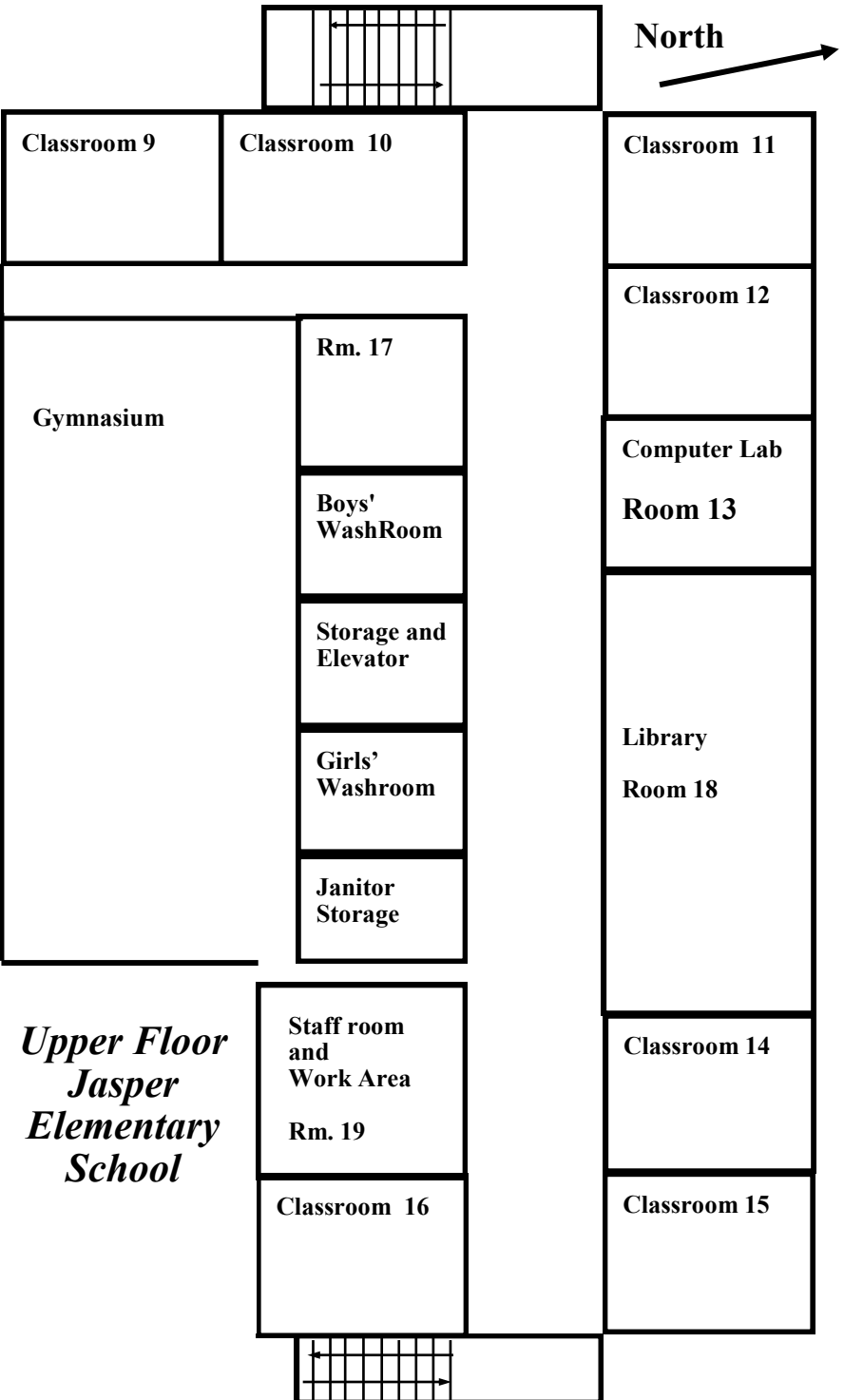
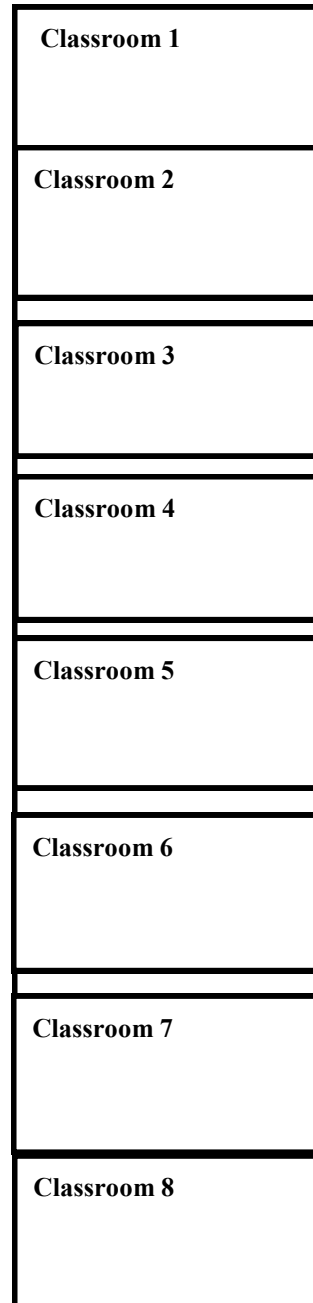
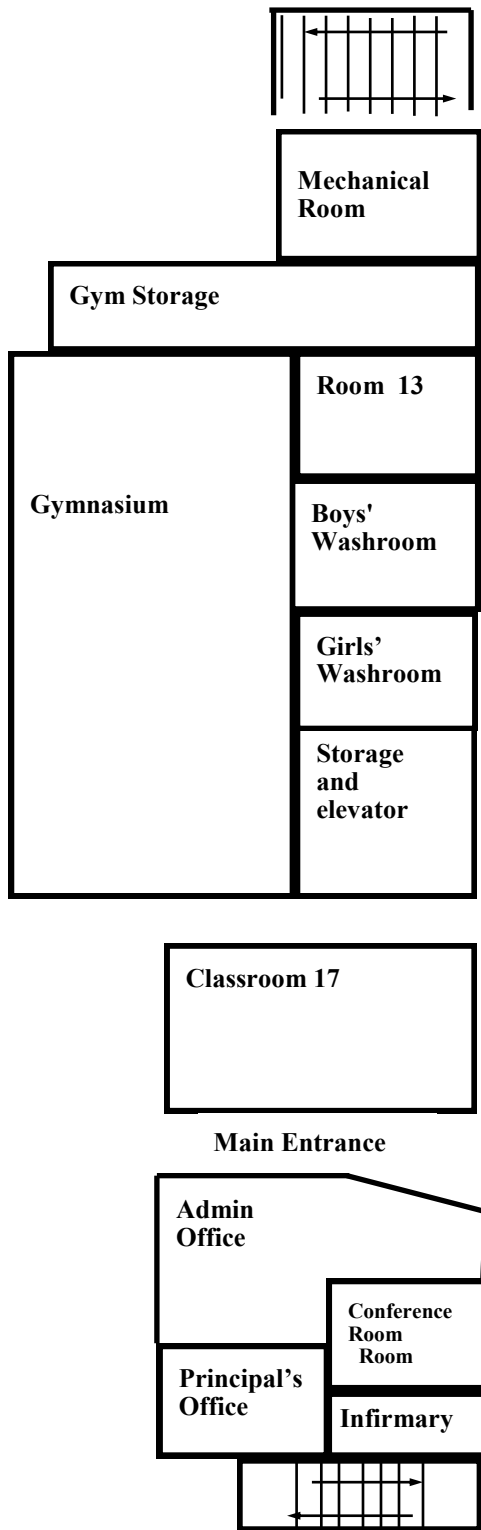
OUR KINDERGARTEN HANDBOOK



**"Learning for
all.....Forever"
"Apprendre pour tous...
Pour toujours"**

2018 - 2019
Jasper Elementary School
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Website: <http://jasperelementaryschool.ca>

*Main Floor
Jasper Elementary School*



*Upper Floor
Jasper
Elementary
School*

JASPER ELEMENTARY SCHOOL CODE OF CONDUCT

	All Settings	Hallways	Playgrounds	Classrooms	Gymnasium	Assembly	Lunch Program
Respect Ourselves	<ul style="list-style-type: none"> • Be on task • Give your best effort • Be prepared 	<ul style="list-style-type: none"> • Walk 	<ul style="list-style-type: none"> • Have a plan: activity or game • Play safe 	<ul style="list-style-type: none"> • Come prepared and ready to work 	<ul style="list-style-type: none"> • Wear proper footwear • Wear gym clothes • Participate in all activities 	<ul style="list-style-type: none"> • Be attentive 	<ul style="list-style-type: none"> • Select healthy food • Eat your own food
Respect Others	<ul style="list-style-type: none"> • Respect authority • Be kind • Hand and feet to yourself • Help others • Share 	<ul style="list-style-type: none"> • Use inside voices • Give others room 	<ul style="list-style-type: none"> • Play safe • Include others • Share equipment • Take turns • No put downs 	<ul style="list-style-type: none"> • Use inside voices • Obey the adults 	<ul style="list-style-type: none"> • Cooperate and share • Play safe 	<ul style="list-style-type: none"> • Face the speaker • Listen to the speaker • Enter and leave quietly 	<ul style="list-style-type: none"> • Use inside voices • Practice good table manners • Obey the lunchroom supervisor
Respect property	<ul style="list-style-type: none"> • 3 R's— Reduce, Reuse, recycle • Clean up after yourself, take care of your own belongings 	<ul style="list-style-type: none"> • Keep hallways clean • Keep lockers closed and neat 	<ul style="list-style-type: none"> • Use equipment properly • Use garbage can for litter 	<ul style="list-style-type: none"> • Keep your work space neat • Use school equipment properly 	EQUIPMENT <ul style="list-style-type: none"> • Use safely • Use responsibly • Return to class 	<ul style="list-style-type: none"> • Be aware and careful of the equipment • Pick up lost and found 	<ul style="list-style-type: none"> • Pick up and clean around your table • Ask for permission before leaving

Welcome!

Welcome to Jasper Elementary Kindergarten 2018-2019. This handbook is intended to help you get acquainted with the kindergarten program.

In past years, the kindergarten program has been highly successful due to the support and cooperation of the parents. We hope that this year, again, all of the parents will become actively involved and participate in every way possible.



BE THE BEST YOU CAN BE

And

LOOK FOR THE BEST IN OTHERS

What is E.C.S.?

E.C.S. stands for Early Childhood Services. It is a branch of the government under Alberta Education that is involved in the welfare of children between the ages of 0 and 8. Kindergarten programs throughout the province are funded by the E.C.S. on the understanding that there is active parent participation. Although kindergarten is funded by Alberta Education for 1/2 day programs, GYPSD has seen the value in providing full day kindergarten programming to ensure students are ready for grade one.

Kindergarten Parent Position

School Council Representative

Attend the School Council meeting

- Volunteer for committees, fundraisers etc.
- Have a say in how the school is run and work towards a better school environment for everyone.

Time commitment:

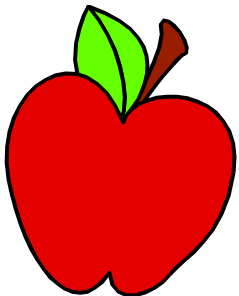
- 1.5 hours for meetings per month plus any extra for committees or volunteer work.

School Council Alternate

- Attend the meeting if the Rep. is not available

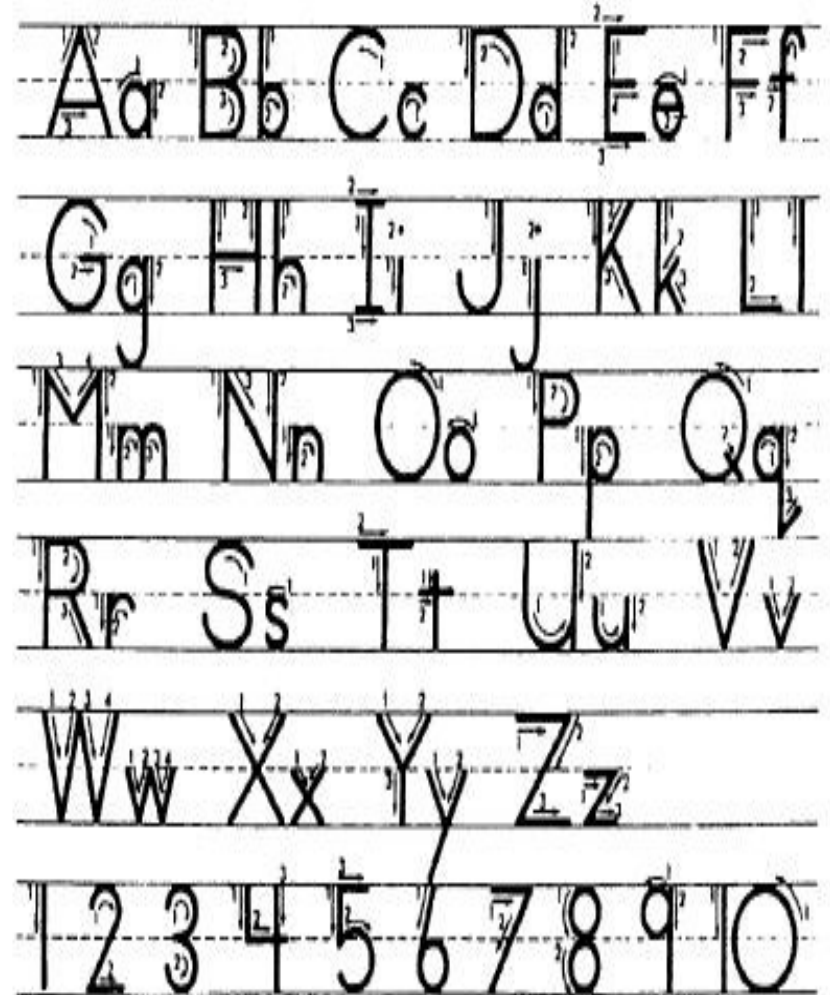
Key Communicator – 2 per class

- Phone or email parents if a call out is needed (school closures, brain boost volunteers, surveys, etc.)



LETTER PRACTICE: Manuscript Print Chart

- Trace over the letters.
- Say the letter names as you trace them.

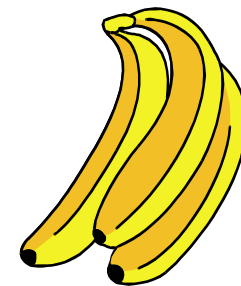
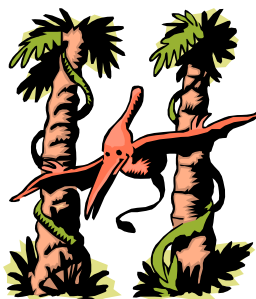


Getting Ready for Kindergarten in the Fall

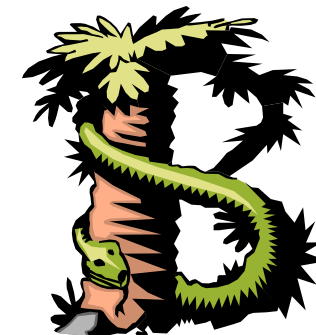
- Help children develop listening skills and increase attention span by increasing the length or number of stories you read to your child over a period of time.
- Ask questions that help to develop your child's comprehension.
- Help your child develop social skills by modeling turn taking, decision making and fairness.
- Provide social experiences for your child with children and with adults.
- Help your child develop self-help skills by identifying chores that your child can do daily, weekly and monthly.
- Give your child the opportunity to make choices about clothing, food and strategies for completing their chores.
- Teach your child personal hygiene skills. Children are expected to use the toilet independently and to wash their hands.
- Help your child develop self-control by not placing unrealistic expectations on your child that causes them to be frustrated and angry.
- Model how to solve problems by talking out loud while you think of solutions to your own challenges.
- Share with your child's teacher the strategies that you have found most effective in dealing with any challenging behaviours your child may have.
- Take the following expectations and routines seriously:
 - ⇒ Attendance
 - ⇒ Tardiness
 - ⇒ Updating emergency contact records
 - ⇒ Asking children about their day
 - ⇒ Checking the child's backpack for notes



10



3



What Will Kindergarten Do For Your Child?

Early childhood is a significant period in human development. Independence, initiative, decision making, creativity, the ability to learn, the ability to relate to others and feelings of self-worth all have their beginnings in early childhood. What young children learn at this stage will have a major impact on successful learning experiences in school, on personal development and on future participation in society.

The kindergarten program not only helps prepare children for entry into grade 1, but also provides a foundation for later success. The purpose of kindergarten is to provide learning experiences that are developmentally appropriate in order to meet the diverse needs of children and promote a positive attitude toward lifelong learning. A child whose developmental needs have been met is more likely to grow into a self-reliant, responsible, caring and contributing member of society.

Our daily program will include:

- Both active and quiet periods and a gradual transition from one to another
- Balance between independent work/play and group participation
- Opportunities for developing language skills
- Times for talking and times for listening
- Both structured and creative activities
- Time for interests and needs of the moment, time for special events, visitors, field trips and holiday celebrations

Because our E.C.S. program needs your involvement, you, as parents, will have many opportunities to see these things happening. Our doors are always open and you are welcome anytime.

See you in Kindergarten!

General Information

***Administrative Procedure (AP) 300 = Admission of Students**

Please be aware of GYPSD AP 300

1. Students will be admitted into GYPSD schools in accordance with the School Act and subsequent Alberta Regulations, Alberta Education Policies, Board Policy, and administrative procedures.
 - 1.1 In order to enter a Kindergarten program a child must become five (5) years of age in the calendar year they are to enter.
 - 1.2 A child who attains the age of six (6) years by September 1 must attend school, in accordance with Section 8 of the School Act.
 - 1.3 A child who becomes six (6) years of age after September 1 may be admitted to Grade one in September of that year upon the recommendation of school personnel and in consultation with the parents.

Kindergarten class times are slightly different from grades 1 to 6 to facilitate smooth transition times for all students.

8:30 - 11:30 morning session

11:30 - 1:05 lunch

1:05 - 3:15 afternoon session

- Students should dress according to the weather as they will be going outdoors for recess or walks. Mitts, hats, warm boots, etc. are a must for the winter months.

Attendance and Absence

- Regular and prompt attendance is important for all students. We urge you to ensure that your child be absent only when necessary and that he/she develop habits of being punctual.
- If your child is going to be absent from school, please let us know **ahead of time (before school starts) by calling the school office at 852-4447.** This is our Safe Arrival Program organized to ensure that your child arrives safely.

Library

- The children will be using the Elementary School Library weekly. Please share the books your child brings home and ensure that they are brought back to the school on time.



Speech and Language of the Five Year Old

At age five, your child...

- Defines objects by their use (You eat with a fork) and can tell what objects are made of.
- Knows spatial relations like “on top,” “behind,” “far” and “near”.
- Knows his address.
- Identifies a penny, nickel and dime.
- Has a sentence length of 5-6 words.
- Has a vocabulary of around 2000 words.
- Uses all speech sounds correctly with the possible exceptions of t, v, l, th, j, z and zh (as in “measure”).
- Knows common opposites like “big/little” and “hard/soft”.
- Understands “same” and “different”.
- Counts ten objects.
- Carries a plot in a story.
- Uses future, present and past tense.
- Stays with one activity for 12-13 minutes.
- Questions for information.
- Distinguishes left and right hand in himself but not in others.
- Uses all types of sentences, some of which will be complex, for example “I can go in the house after I take off my muddy shoes”.

You can stimulate your five year old’s speech and language by...

- Encouraging your child to use language to express his feelings, ideas, dreams, wishes and fears.
- Commenting on what you did or how you think your child feels; this will stimulate more speech than a direct question.
- Allowing your child to create new, free designs with crayons and pencils or paper.
- Allowing opportunities to learn songs, rhymes or verses from memory.
- Continuing to read longer stories.
- Talking with him as you would an adult in most instances.
- Remembering he will still understand more than he will be able to say.
- Listening to him when he talks to you.



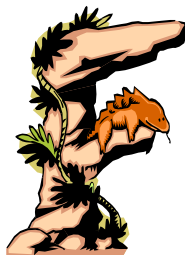
Speech and Language of the Four Year Old

At age four, your child...

- Points to colors red, blue, yellow and green.
- Identifies crosses, triangles, circles and squares.
- Understands “early in the morning”, “next month”, “next year”, “noontime”
- Can speak of imaginary conditions such as “suppose that” or “I hope”.
- Asks **many** questions although more interested in how answers fit his/her own thoughts rather than just the explanation.
- Has a sentence length of 4-5 words.
- Asks “who?” and “why?”
- Begins to use complex sentences.
- Uses contractions such as “it’s a” or “there’s a”
- Uses past tense correctly.
- Copies a line and a circle.
- Has a vocabulary of nearly 1500 words.
- Uses the following sounds correctly: m, n, ng, p, f, h, w, y, k, b, d, g, r.
- Stays with one activity 11-12 minutes.

You can stimulate your four year old’s speech and language by:

- Helping your child classify objects and things like talking about what kinds of things you can ride in.
- Teaching your child correct use of a telephone.
- Helping you plan activities such as what you will make for Christmas dinner.
- Giving your child more responsibility.
- Talking with him/her as you would any person.
- Reading longer stories to him.
- Letting him/her tell and make up stories for you.
- Continuing to show your pleasure at his development in speech, language and thought.
- Not expecting absolute perfection in the way he pronounces words.



General Information (cont'd.)

Dress

- Please dress your child in play clothes when you send him/her to kindergarten. We do messy projects and cannot be responsible for paint, mud, glue etc. on clothes.
- Also, please ensure that your child is appropriately dressed for the weather. We go outdoors rain, shine or snow!
- Running shoes for daily physical activities

Staff Meetings

- The Kindergarten teacher will be attending all staff meetings at the Elementary School.
- On some days, the Kindergarten class will join the Elementary School students in the school gymnasium for general assembly.

Field Trips

- Field trips are special days in the Jasper Kindergarten. Parents would be required to help take students to designated places and/or to help supervise. **No younger siblings or pets on field trips please.**

Fire Drill

- Fire drills will take place regularly. Students are warned and directed the first few times, and are expected to carry out the same procedure throughout the year. Should there be an emergency where students are not returned to the school, kindergarten classes will be evacuated to the Highschool.

Lunch Supervision

- Lunch supervision is provided for students whose parents are unable to pick them up at 11:30. We strongly encourage parents to spend the extended lunch hour with their child as it is a great way to support the learning that has happened in the morning.

Snack

- Children should bring a nutritious morning and afternoon snack.

Drop Off and Pick Up Times

- Please drop off your child outside and pick up them up inside. Drop off times are 8:30 am and 1:05 pm. Pick up times are 11:30 am. and 3:15 pm.

When Your Child Starts School

When your child starts school he/she should know how to:

1. Adjust to separation from you, the parent.
2. Listen to and follow simple directions.
3. Work and play with others.
4. Take turns and share with peers.
5. Speak clearly in complete sentences.
6. Handle most shoes/clothing independently.
7. Use the bathroom independently.

Parents as Teachers

Parents are a child's first and most important teacher. This role continues even when your child enters Kindergarten and grade school. Things that you as parents can and should do to prepare your child for success are:

- **TALK, TALK, TALK** to your child about anything and everything! Answer questions to satisfy curiosity and ask more questions to extend thinking. Model correct speech and encourage your child to speak clearly and correctly.
- **READ, READ, READ** to your child every day! Reading aloud to your child improves vocabulary, increases attention span, expands imagination, teaches a sense of story, provides information – **and** it gives you an excuse to sit down and relax for a few minutes!
- **ENJOY** your child! Have fun together. A feeling of happiness and contentment increases blood flow to parts of the brain thus enabling more learning to take place.

School Volunteers

Volunteer Contribution

Jasper Kindergarten and Jasper Elementary School make extensive use of volunteers. Volunteers are often parents but we encourage anyone to assist. Remember that "it takes a whole village to raise a child"! Some of the valuable able contributions made by volunteers are:

- Volunteers
- Reading to students
- Reading with students
- Listening to students
- Assisting teachers in the Classroom
- Brain Boost Program
- Ski and snowboard program - Grs. 3 - 6
- Field trips
- School Council rep.
- Healthy snacks sales
- Fundraising
- Assisting with preparation



School Volunteers Continued..

Characteristic

Supervision of Volunteers

Volunteers always work under the direct supervision of the professional staff and only with those teachers who have requested the services. Volunteers working directly with students will require specific paperwork and documentation. Please contact the office if you are interested.

Confidentiality

- Recognize that well-educated children are our greatest natural resource.
- Have good health and moral character.
- Are willing to accept supervision and responsibility.
- Have talents that enrich the school program.
- Understand and appreciate the work of the school staff.

As you work with the staff and students, information of a confidential matter may be shared with you. The problems, abilities, relationships and confidences of students, their parents and the staff should never be discussed with anyone who does not have a professional right or need to know them.

Be Prompt and Dependable

Come when you say you will. Give the staff plenty of notice when you won't be available at your scheduled time.

Registration

Every volunteer must complete a registration form before he/she begins work. Please obtain a form from the office.

Younger Siblings

We have a school policy asking that parent volunteers **not** bring younger (or older) siblings into the classroom or on educational outings/field trips. Thank you for your cooperation in this matter.

Rewards

We know you'll enjoy your volunteer experience. Each year, many volunteers tell us they receive so much more in return than they give to the program. By sharing your time with our students and staff you will:

- Be given the opportunity to use your skills and talents .
- Gain a better understanding of how children learn.
- Have a chance to meet and work with teachers and other volunteers.
- Know that the work you are doing directly affects the quality of education for the children of our community.
- Have a great chance to learn valuable new skills that you might use in future endeavors.